Coakley Bay Association

Owner Rental Registry

Unit Number: _____ Date: _____

Name(s) of Owner(s): _____

Mailing Address: _____

E-mail Address: _____

Long Term Owner (**91 days or more**): ☐ **Short Term** Owner (**90 days or less**): ☐

Telephone Numbers: Mobile: _____

Condo: _____ Work: _____

If using a Property Manager to rent/manage your unit:

Name: _____

Real Estate Company / Broker : _____

Address: _____

Phone #: _____ Emergency #: _____

E-mail Address: _____

Complete and Remit with Payment to:

Coakley Bay Association
5000 Estate Coakley Bay
Christiansted, VI 00820-4598

Questions? E-mail: **officemanager@coakleybay.org** Call: **(340) 773-9600**

ALL RENTALS MUST BE ACCOMPANIED BY AN OCCUPANCY QUESTIONAIRE EVERY TIME A UNIT IS RENTED.